



Daylesford Twilight Market Stallholder Information

Last Updated - 25/11/2022

The Daylesford Twilight Market is a not for profit market operated by the Daylesford Spa Country Railway. The goal of the evening is to provide locals with an alternative to the regular Daylesford Friday night fare and to enhance the Daylesford experience for tourists visiting our region. The market will operate on Fridays in summer starting on the 9th of December and will operate throughout January with February dates to be confirmed. It opens at 5pm, winds down from 8pm and closes at 9pm. Stallholders can turn up from 3-30pm and are required to be on site by 4-30pm at the latest. Pack up is from 9pm with stallholders expected to be off site by 9-30pm, no vans or equipment can remain on site after this time. It is a family friendly evening with strict limitations on consumption of alcohol within the bar area. Stallholders cannot consume alcohol at any time while on site.

Seating will be provided in the bar area. The seating in the bar area is for stallholders food to be consumed while sipping a beverage provided by our bar operator. We strongly encourage stallholders to provide plated meals for consumption and work on the assumption the most food sold will be consumed whilst sitting. Stallholders non-alcoholic beverages can be consumed within the bar area, no stallholder can provide alcoholic beverages to be consumed on site, only the approved bar operator can provide alcohol for consumption.

Music will be supplied by a busker on the evening, we ask that stallholders respect the bard and not play music of their own whilst they are performing. The busker will change weekly and we encourage buskers to apply to perform.

Fee Breakdown

Food Van/Food Stall (selling food for consumption on-site, includes power) - \$80

Bar Stall - \$80

Market Stall - \$30 (add \$10 if wanting a powered site)

Approved Food Vans/Food Stalls may pre pay their entire stall fee for the initial market period (December to January) of 8 weeks and receive a discount of \$10 per week, total cost \$560

If you are a market stall attending both the Friday Twilight Market and the Sunday Market a discount of \$10 will be applied to your Sunday Market fee upon attendance.

Please note that on the 23rd of December fees will be the same as the Sunday Market for general market stalls (base fee \$40, add \$10 for powered stalls), food stalls (selling food for consumption on-site, includes power) will still pay the twilight market fee of \$80.

How to Book

To book a stall please TEXT 0476 527 999 (text only number) stating what you sell, the date of the market you wish to attend, that you want to attend the Friday Twilight Market and a name for the booking.

Available dates are – December 9th, 16th, 23rd*, 30th – January 6th, 13th, 20th, 27th – February TBC

*Please note that the 23rd of December will be our Twilight Christmas Market, due to the Sunday Market not being held on Christmas Day this night will be the same as the Sunday Market but on Friday evening, start time on this day will be 4pm instead of 5pm.

Please note that Food Stalls (sold for consumption on site) are limited to 5 per week, with some food stalls being permitted to trade every week there may only be 1 or 2 sites available weekly for casuals.

Booking confirmations will go out on Thursdays and Saturdays, expect no correspondence outside this time. For more certainty we recommend booking at least a week in advance, especially if wanting to sell food for consumption on site.

Insurance

All stalls attending the Friday Twilight Market are required to hold their own public liability insurance for at least \$10 million.

Terms and Conditions

By attending the market all stalls are deemed to have agreed to our terms and conditions. These are available to read on the same web page as this document is found.

Tents, Marquees and Umbrellas -

Please tell us initially if you intend to erect a tent or marquee as this may affect where you are placed. Not all sites are suitable for tents or marquees. Always bring substantial weights for all corners of your marquee/tent/umbrella and pegs, use at least 8 inch pegs firmly hammered to ground level and weights. Some sites have asphalt at the front and cannot be pegged there, use larger weights on these corners. Ensure that the marquee/tent/umbrella weights are more than adequate, securely fastened to the marquee/tent/umbrella and capable of holding your marquee/tent/umbrella down in very high winds. Stallholders are responsible for securing their marquees, tents and umbrellas safely and are responsible for any damage, injury or death that results from their marquee/tent/umbrella being blown around. Please take extra care when setting up and packing down marquees, tents and umbrellas, ask you fellow stallholders for help if you need it. Market management has zero tolerance for stalls that trade prior to safe securement of their marquee.

Powered Sites

We have some powered sites available. All stallholders using powered sites must comply with all regulations relating to the safe use of electricity in a public place (see the Energy Safe Victoria website for details) and all electrical appliances must be tested and tagged every twelve months. In most cases a sturdy, outdoor approved tested and tagged lead of at least 15 metres in length will be needed. There will be zero tolerance for unsafe electrical set-ups.

Produce Stalls

We have very strict limitations on produce stalls. If you are a produce reseller do not bother coming to the market as you will be turned away. If your produce is grown by you outside of a 50km radius of the market then you will probably be turned away unless what you are selling does not grow in the Daylesford climate, is currently unavailable in the local area due to seasonal issues or if local farmers have not grown what you are selling. If you have produce that has been grown by you in Daylesford or within 50km of Daylesford then please contact the market.

Eggs – To sell eggs a stallholder is required to be registered with Council as a Class 3 food business and complete a Statement of Trade via Streatrader. Stallholders with less than 50 chooks are exempt from egg stamping and the requirement to register with Department of Agriculture, however they are still required to be registered with Council as a Class 3 food business and complete a Statement of Trade via Streatrader.

Stallholders are not permitted to sell, even a few cartons of eggs, at a non-food related stall without this registration. This is to ensure egg traceability throughout the State and to ensure that safe eggs are being sold to the public. Eggs produced from outside the 50kms radius of the market cannot be sold.

Stallholders

- Must comply with all relevant legislation and any requirement of any authority including Hepburn Shire Council and have the necessary permits or licenses appropriate for their type of sales and products. It is your responsibility to do so.
- Must lodge a statement of trade with Streatrader if you are selling anything that people can eat or drink to trade at the market. You must be able to show the Streatrader statement of trade to the market manager when requested. You will also be asked to show your food registration certificate as issued by your local council.
- Must ensure that all bags provided to customers are compliant with relevant state and federal laws. All packaging from food stalls must be compostable.
- For Licensing and Registration for dealing in second hand goods see Consumer affairs Victoria guidelines for second hand dealers at <https://bit.ly/2Yktqw9> (note that the market is conducted by the Daylesford Spa Country Railway, a not for profit organisation)
- Must comply with OH&S Legislation. Stallholders are required to report any safety incident to the market manager.
- Are responsible for their products safety. See Product safety checklist for markets - <https://www.consumer.vic.gov.au/products-and-services/product-safety/productsafetychecklist-for-markets>
- Must not sell live animals at the market, especially domestic pets like dogs and cats. No animal sales are allowed even if “free to a good home”.
- No illegal goods may be sold. It is up to you to ensure that the goods you are selling are allowed by and compliant with Australian law. Management reserves the right to prevent the sale of items deemed questionable.
- No drugs or drug paraphernalia may be sold, this includes anything deemed to be a promotional item.
- We are a family friendly market, no pornography or any offensive material may be sold. Management’s judgement on this is final.
 - It is illegal to sell or permit the sale of goods or merchandise that infringe any copyright, trademark or registered design, e.g. pirated audio/video cassettes, compact discs, DVDs, clothing etc.
- Any equipment used on your site must be in a state of good repair and operated in a safe manner.

A stallholder who does not comply with the guidelines and relevant legislation is liable to have their site cancelled and/or be refused admission to the market. The Daylesford Spa Country Railway and market management reserve the right to refuse the entry of, evict or suspend the trade of any stallholder at any time.

Dogs at the market

Dogs are permitted on market grounds. They must be on a leash at all times, owners must have a dog waste bag with them, dog behaviour is subject to the Domestic Animals Legislation and market management reserves the right to remove or exclude a dog whose behaviour is deemed inappropriate or dangerous.

Rubbish and Litter

We only accept a small amount of waste and litter from stalls including some cardboard and packaging. We do **not** accept;

- Unsold or damaged goods (items you don't want to take home).
 - Trade waste from your stall including bulk packaging, polystyrene boxes, waxed cardboard boxes, plastic storage tubs etc.
 - Any domestic waste other than occasional litter (coffee cups and the like) from your day at the market.
 - Cigarette butts littering a stallholder's site will not be tolerated. Stallholders cannot smoke in the main market area.
 - If you have just a few cardboard boxes to dispose of they must be broken down into flat sheets and placed in the recycling cage provided (behind the Ladies toilet block).
- All stallholders are required to leave their stall sites clean and tidy when they depart.

Daylesford Weather

Weather at Daylesford can be very different to Melbourne or even Ballarat. It can be raining in

Melbourne, Ballan & Ballarat but fine in Daylesford, or vice versa. We recommend checking the Daylesford weather on news/weather sites before attending the market on questionable days, do not rely on the Melbourne or Ballarat report. If you decide to cancel your stall due to poor weather please do so before 11am Thursday.

Drive safely

A major traffic hazard is native wildlife on the roads, especially kangaroos in forested sections and wildlife corridors, please drive slower through these areas and slow down when coming to a crest or an unsighted bend. The wildlife corridor signs become

much more relevant at dawn and dusk, at these times always slow down considerably in these areas and drive more slowly outside of them. Stallholders hitting kangaroos is a far too common occurrence, please take care. Contact Wildlife Victoria on (03) 8400 7300 if you have injured an animal, if the animal is severely injured the police can be called to dispatch. The main market and the paddock market area have a 5kmh speed limit as they are shared pathway areas and hazard lights must be used when driving through them. No vehicle movement can take place in the main market between 5pm and 8pm without permission of the manager. This is a strict rule as public safety is paramount. On long weekends and busier markets large crowds may prevent vehicle movement till much later than 8pm, on these days you will have to wait until it is safe to leave. Do not reverse your car through the market without a spotter in place.

Bushfire Information

The Daylesford Sunday Market does operate on “Total Fire Ban” days in summer unless there is a ”Catastrophic” fire danger warning issued for the Central Region. On a “Total Fire Ban” day users of open air gas appliances or cooking fires must apply for a permit from the CFA.

No market will operate on “Catastrophic” fire danger days in the Central Region!

Daylesford is identified as a high fire danger town. Avoid this area on a “Catastrophic” day.

Trestle Hire

We have a limited number of 1.8m long trestle tables for hire. Trestle tables are \$5 each for the day. Please request a trestle in your booking and one, or more, will be held for you if available.

Stall Set-up

Stallholders may not set up their stall prior to 3-30pm without prior approval from management. All stallholders are expected to respect our neighbours right to quiet and will not trade for the day if they make excessive noise. When setting up your stall ensure that public safety is a major consideration, secure tall objects that may fall, ensure that sharp objects are placed safely, take time to think about potential dangers your set up may have and firmly secure marquees. Market management may inspect your marquee and stall for safe set up, especially on windy days, please understand that they have a very short time frame to inspect all marquees/stalls and will be brief

and to the point. You are responsible for yourself, your products, the safety of your stall set up and your actions at the market.

Parking

If you do not have room for your car in your stall site and must park elsewhere we do have some all-day stallholder parking at the south end of the main market, these are reserved for stallholders with 3x3 metre stall allocation. Stallholders are required to park at a reasonable distance from the market, do not fill up the closest and most convenient car parks by parking there all day. Please consider easy access for your customers. Stallholders are not permitted to park in the Raglan Street paddock entrance car park.

Gas use at the Market

If you use gas appliances at the market you are required to abide by all laws and regulations regarding the safe use of gas at a public event. If you have a food van that uses gas you must have an ESV (Energy Safe Victoria) compliance plate. All users of gas at the market must provide and have easy access to a fire extinguisher and a fire blanket (this also applies to any setup where flames are used to cook). Users of gas must also have a spray bottle with detergent and water to check all gas connections prior to use. If you do not have these items and use gas you will be required to get them before using your gas. Butane camp stoves cannot be used to cook food for patrons. On a “Total Fire Ban” day users of open air gas appliances or cooking fires must apply for a permit from the CFA.

Accessible Access

The market has a left hand rail accessible toilet on the station platform next to the male toilets. There are two accessible parking zones, one on Raglan Street, one in the paddock area. The Raglan Street accessible parking is more suited to wheelchairs for market access. The upper level carpark has stair access to the market so is not suitable for accessible parking. The market pathways can be a little bumpy, we do try and make them smooth traveling but large tree roots have made this difficult in some areas.

Stallholders should bring the following items to the market

- Trestle tables or racks as required. (A limited number of trestles are available for a \$5 hire fee each, there is a limit of three hired trestles per stallholder).

- Sufficient change (you will be often be paid with \$50 notes).
 - Plastic covers/shelter material in case of rain.
- At least your site fee in cash or available to pay be EFTPOS.
 - Hand sanitiser.
 - A face mask.
- Sunscreen and appropriate sun cover/umbrella for clear days. Only about one third the market sites have any shade. Marquees, tents and umbrellas must be securely set up.
- Warm clothing as it can be quite cold in Daylesford at any time, especially in the morning.

This information is issued on behalf of the Daylesford Spa Country Railway, owner and operator of the Daylesford Sunday Market and the Daylesford Twilight Market (ABN 76 223 529 785).

Thank you